

CARBON COUNTY BOARD OF COOPERATIVE HIGHER EDUCATION SERVICES

Board Minutes

The Carbon County Board of Cooperative Higher Education Services (BOCHES) held its regular monthly meeting by phone conference on September 28, 2017 at 4:00 p.m. in Baggs, Wyoming.

Roll Call

Board members present: Mike Mann, Matt Feldmann, and George Eckman

Others present: Karen Webster, Dave Throgmorton, Christy Stocks, Jennifer Terry, and by phone Shelly Collier.

Public Comments

None

Agenda:

Mike Mann made the motion to accept the agenda. The motion was seconded by George Eckman and passed.

Consent Agenda

Mike Mann made the motion to approve the minutes for August 22, 2017 meeting, Treasurer's Report and Accounts Payable for September 2017. The motion was seconded by George Eckman and passed.

Action Items

None

Executive Session

None

Discussion Items

- A. Future cash flow, proportional share of ADM: Dave asked the board to consider talking about getting a portion of the monies that the district receives from ADM for the services that the CTEC provides to the 280 students that come into our building every day for classes. Mike would like some research done to see if any other BOCHES in the state are already doing this. Matt would request that a very clean arrangement be put together since our two entities are so intricately entwined together. The board did give consent to gather information and put together a possible planning session.

- B. Strategic planning session: Dave asked the board to email suggestions or ideas for the strategic planning session. A new date is being considered for the end of October.

Directors Report

Dave had 3 weeks to find and hire a new automotive instructor before school started. We were very fortunate to have found Paul Everitt and that he was willing to come teach for us on such short notice.

The students in the automotive program this year will not receive college credit for the automotive classes this year because Paul is not NATEF certified. NATEF certification is required by WWCC to teach at the college level. Dave had the foresight to secure a grant from the Wyoming Business Council that will cover the cost of the conference that is needed for Paul to become certified this coming March.

Dave let the board know that CCHEC sent an invoice to the previous automotive instructor (Tom Clark) to cover the cost of the substitute teacher for the beginning of the school year. Dave also let the board know that it is a possibility that Tom Clark may reach out to the board about the invoice. The invoice was justified through the terms of his contract.

George felt really bad about this situation, realizing that Tom Clark left CCHEC to work for WWCC. George was relieved to know that CCHEC is pursuing compensation for the breach of contract. As a board member on the WWCC Board of Trustees he does not approve of, or vote in favor of, releasing WWCC faculty from their contracts early. George believes there should be some penalty for breaking your contract. There were nods of agreement around the table.

Dave talked about the grant he applied for to get AC/DC electrical training out to the inmates at the penitentiary. Walter Ford will be the instructor and we already own the equipment to help train the inmates. The equipment will be transported to the pen for the duration of the training then returned to CCHEC at its conclusion.

Several students in the welding class participated in a welding competition held in Cheyenne that was hosted by the Puma Steel Company. CCHEC students took the top 3 spots and each won a scholarship. Contest winners of the David B. Ratterman Fast Start Scholarship are:

1. Esteban Archuleta, Rawlins High, \$1,750
2. Coby May, Rawlins High, \$1,500
3. Chance Rankin, Rawlins High, \$1,250

Staff Reports

Christy mentioned that all is good. They did the fall trek and saw wonderful things, went to the Craig, Colorado area and information was presented to them along with tours.

Board Comments

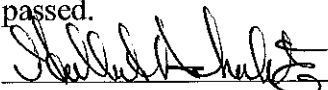
Mike asked if Dave has had the chance to meet the new RHS Principal. Dave said that he had met with Darren Heslep. Matt asked if it would be possible to see if Western would overlook the NATEF certification requirement for Paul Everitt for this year, so that the automotive students would still get college credit for the auto classes. Dave and George said they would look into it.

Next Board Meeting Date

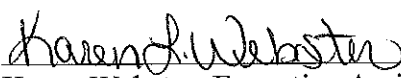
The next board meeting is scheduled for **Tuesday, October 24, 2017**. This meeting will be held at **5:00 pm in Rawlins, Wyoming**.

Adjournment

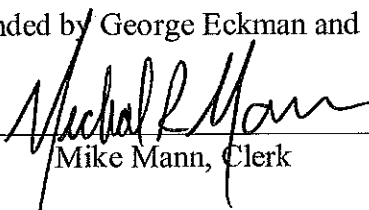
Mike Mann made the motion to adjourn. The motion was seconded by George Eckman and passed.



Gilbert Archuleta, Chairperson



Karen Webster, Executive Assistant



Mike Mann, Clerk